## VILLAGE BOARD OF TRUSTEES MAY 18, 2020 TELECONFERENCE MEETING @ 7:00 p.m.

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Al Holbrook, Mike Catalano

EXCUSED: Rob Cochran

OTHERS: Vince Luce, Becki Paternosh, Rob Genthner, Ed LeBarron, Andrew

Thompson, Andrew Webster

### MAYOR/BOARD

MINUTES

The board made a motion to approve the April 20<sup>th</sup> Budget Hearing and Village Board minutes by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.

### **RESOLUTION #6-2020 NYMPA DELEGATE**

The board made a motion to approve the following Resolution by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

WHEREAS, the Village of Westfield is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Andrew Thompson be and is hereby designated as the accredited delegate of the Village of Westfield, New York. I certify that this resolution was adopted by the Village Board of Trustees of the Village of Westfield, New York on the 18<sup>th</sup> day of May, 2020.

The meeting will be conducted on May 27th.

### APPROVAL OF MT. BALDY TIMBER SALE

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve the sale of Timber on Mt. Baldy to HD Logging in the amount of \$22,276.50.

### **FUNDRAISER FOR MCCLURG**

The board made a motion by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously to approve the request for use of an Ice Cream Trailer in Moore Park as a fundraiser to benefit the McClurg and also for profit too.

### WELCH TRAIL EASEMENT

The Mayor explained that there is a Grant from the federal government and the Town needs to make sure there will be access down to the trail head by the Little League field. This will be a basic easement.

The board made a motion by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously to approve the Easement for Welch Trail for the Town.

### SOLAR FARM PROJECT IN THE TOWN

The question was raised as to whether or not to hire an attorney to address the question on the Solar Farm Project; if our congestion charges would be higher because of this project. Andrew noted that as far the transmission congestion costs go, that's probably something that's already getting monitored through the MEUA, and NYMPA. The Mayor stated he will send a letter to Hodgson Russ to voice our concerns to the extra financial burden this will bring to us and have them look into it, to which the board agreed.

### POLICE DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 6.0 hours by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

### RECREATION DEPARTMENT

**WELCH FIELD** 

The board made a motion by Mayor VandeVelde, seconded by Trustee Catalano and was carried unanimously to approve the hiring of Seasonal Employees for the earliest opening date of June 30<sup>th</sup>.

### RECREATION SPECIALIST

The Mayor made a motion, seconded by Trustee Catalano and was carried unanimously, to allow Andrew to go ahead and hire the Recreation Specialist now, and to have the ability to hire some part-time help to do the lunch programs, and approve the seasonal employees tentative on being able to fit into his budget and also being allowed to actually have the field programs and the pool programs.

### **LUNCH PROGRAM**

The Lunch Program will be done for the Welch Field by Chautauqua Opportunities and they would drop them off about 11:00. This would be a "come and pick up, then leave" process.

There was discussion as to how many days a week the Lunch Program could be done. The Treasurer felt that could be scaled back for some of the expense as we are losing quite a bit of our sale tax revenue going into the new year.

### COVID DISINFECTION

Also, the board discussed a potential disinfection schedule of the area on Mondays/Wednesdays/Fridays, to be completed by the Street Department. A notification should be put out for the playground that the disinfection would be done three times a week and to keep social distancing, washing hands, hands off face, etc.

### **ROOF REPAIRS**

Andrew noted that he is anticipating roof repairs being done up at Welch Field and is attempting to get quotes on those from bidders. He will be getting more information by the next Village Board meeting.

### CODE ENFORCEMENT

### MONTHLY REPORT

The board made a motion to approve the Monthly Report for the Code Office by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously.

### UPDATE ON FAMILY HEALTH MEDICAL SERVICES PROJECT

The Project is on hold at this time, they do not have building permits. The foundation is completed as that plan was submitted along with the site plan. They do not have blueprints yet from Kessel Construction/Triple R.

### **PUBLIC WORKS**

### PROJECT UPDATE

Ed noted he is trying to get all the paving done. There is a water line on Second Street they are anticipating to start on June 1st. Hopefully everything can get done in early June and then the parking lots can be started on before July if the weather cooperates. That's the tentative plan currently.

### REQUEST FOR 30-DAY PERMISSIVE REFERENDUM

The board approved on a motion made by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously, the request for a 30-day Permissive Referendum to spend \$50,000 out of the 2020-2021 Capital Equipment Reserve Account for the Replacement of the John Deere 324H Front End Loader.

A legal notice will be put into the newspaper to advertise this.

### APPROVAL OF RESIGNATION

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve the resignation of Nathan Myers effective May 26<sup>th</sup>.

### ADVERTISEMENT FOR LABORER

The board made a motion to approve advertising for a Laborer and Utility Worker by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

### SEASONAL LABORERS

It was noted that three seasonal workers would be required also.

### **ELECTRIC DEPARTMENT**

### PROJECT UPDATE

The Contractor at the sewer plant has begun working down there putting in the platforms, and the new mixers, and everything for the digester retrofit. The electrician has to come back and get that all finished up too, but I'm thinking within a month we should have that going, and that will basically wrap up that project.

We had an issue at the Portage substation with a switch that feeds the high voltage side of the transformer burning up. We had to de-energize that whole substation for a period of time. We're in the process right now of getting prices on new ones. We'll have to take that substation down and tie everything in the field so that nobody will be out of power while we do it, that substation will be down probably for a day. We're going to try to replace all three of them and do some other work at the same time. Fortunately, it had some flexibility to work around it, but it could have been a major issue.

### TREE REMOVAL/LINE CLEARANCE BID

The board made a motion to approve the bid to Bentley Tree Care in the amount of \$70,263 other bids received are as follows: (see attached)

Kravitz Tree Service Nelson Great Lakes Tree Service

### **SLUDGE HAULING BID**

The board made a motion to approve the Sludge Hauling Bid to Bestway in the amount of \$212.49/Per Load on a motion made by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously. This was the only bid received.

### WPCF/WATER ANNUAL SUPPLIES BID

The board made a motion to approve the Annual Supplies bid (see attached), by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously.

### **FLECTRIC GENERAL LINE CONSTRUCTION BID**

The Board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve the General Line Construction Materials and Supplies bid (see attached), with the exception of all of the items under the street, light fixtures, and lamps section as those items they quoted we don't use. We want to standardize so all of our streetlights are the same, but we would like to award the rest of that to Irby Electrical Distributor.

REQUEST TO HIRE MAGAVERN, MAGAVERN & GRIMM TO CONSULT ON WELCH/WPCF COST SHARE ISSUE

The board made a motion by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously to hire Magavern, Magavern & Grimm to consult on Welch/WPCF Costs Share.

Andrew Thompson will contact them.

### REQUEST TO HIRE G&G MUNICIPAL CONSULTING

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to hire G&G Municipal Consulting and Grant Writing to conduct a median household income (MHI), survey for the Infrastructure Grant Application in the amount of \$2,775.

### **TREASURER**

### APPROVAL OF REVENUE AND EXPENSE REPORTS

The board made a motion to approve the Revenue and Expense Reports by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.

### **CLERK**

### **WARRANTS**

The following warrants were approved on a motion made by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously.

Electric	W#60	\$70,945.60
General	W#51	40,263.27
Sewer	W#58	4,623.75
Water	<b>W#</b> 61	12,617.23
Electric	W#62	131,654.50
General	W#53	18,269.31
Sewer	W#60	20,641.57
Water	W#63	8,550.58

There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

Great Calos V	7 / 5528	No 10, 202 16,801	Bidder Bid Affidavit Non-Collusion Section 1 Section 2		Great Lakes / 100 G	0064	1 / 50	Krautz No No 500 -	Bidder Bid Affidavit Non-Collusion 12-18" 12-18" w/	1 <u>Tree</u> -	
i	3,000 (1,6	, 801 24,0a			CSD 111	9	900 6	750 700	 Removals 12-18" w/stump 19-24"	Tree Trimming and Removals 4/22/2020 11:00	_
	11,647 9,980	16,001	Section 3 Section 4		1100 1190	j.	650 1000	0 850	4" 19-24" w/stump	novals	
	11,489	12,401	Section 5 Section 6	5	aph1	98	900	750	25-30"		
	11,489 7392	28402	Section 6		1525	980	1400	950	25-30" w/stump		
	6203	8 30	Section 7 Section8		1800	1090	1200	1200	31-36"		
And the factor of the factor o	000 2 06.8 21 650.3	25 502	Section8			1090 1280	(800)	1400	31-36" w/stump		
	300%	8ae	Section 9		1221	1490	ŽŽ	1520	37"+		
			Section 19		1950 2200	047	Ra 2400	1800	 37"+ w/stump		
	20,763	154212	10777		170	54	600	175	Stump removal only		

# WPCF/WATER DEPARTMENT ANNUAL SUPPLIES THURSDAY, MAY 14, 2020 @ 10:45 a.m.

Witnessed by: Date:	Witnessed by: The Mu Date: 514-2020	Signature: Pelyecer 1. Jackson Date: 5-14-20	Aqua Ammonia	Phosphoric Acid	Aluminum Sulfate 293/Dec	Zetag 3 3 / 1 b	Liquid Coagulant $3^{92}/g \propto 1$	Zinc Ortho/Polyphosphate	Hypochlorite Solution	Hydrofluosilicic Acid	Liquid Propane	Liquid Chlorine	Non-Collusion yes yes	COMPANY NAME  Amrex Applied Bison Chaut. Metal Chemtrade Specialties Laboratories Finishing Supply Chemicals
I	l	hour												Bison Laboratories
Date:		Date:												Chaut. Metal Finishing Supply
	574-2026	5-14-2020		•	293/Den							•	yes	Chemtrade Chemicals
		20												Clean Waters, Inc.
														Ferrellgas, Inc.
					650/DE		475/gal						462	Holland Co., Inc.
											•	80/evi	yes	JCI Jones Chem.

# WPCF/WATER DEPARTMENT ANNUAL SUPPLIES THURSDAY, MAY 14, 2020 @ a.m. 10:45 a.m.

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ws/ton				49137	Aqua Ammonia
797/gal	•			74/gol	Phosphoric Acid
	364/10N		349/200		Aluminum Sulfate
				7.39/1b	Zetag
				3.40/gol	Liquid Coagulant
				1.56/16	Zinc Ortho/Polyphosphate
124/92				167/32	Hypochlorite Solution
-				483/20d	Hydrofluosilicic Acid
		12499			Liquid Propane
-			•	15482/cm	Liquid Chlorine
yes	yes	res	٥/٧	425	Non-Collusion
- of sanity.	Kimeran	TPS	Thatcher	Slack Chemical Co., Inc.	COMPANY NAME

Witnessed by:

Date:

Date: 5-14- 2021

Date: 5-14-2020

Witnessed by

Signature: \_/

\* Note if two MFRs are listed [RED] MFR was proved/austed

neral Line Construction Material And Supplies  Description	Manufacturer	Manufactu	rer No.	Alternate	Alternate Alternate	Alternate Alternate Annual	Alternate Alternate Annual 15	Alternate Alternate Annual 15% Storm
Sockets								
IP OVERHEAD	MILBANK	U7021-RL-TG-KK-RGE				18	3	υ 49
IP UNDERGROUND	MILBANK	0-0606N				18	3	3 \$
ETER SOCKET HUB	MILBANK	A7515				20	3	3 \$
ER SOCKET HUB	SIEMENS	Н38599-2				20	3	3 \$
ind Hardware								
2" MACHINE BOLT	новвет		<b>S</b>	ACLEAN	ACLEAN J8812		J8812 200 30	J8812 200 I
4" MACHINE BOLT	новветт	8814		MACLEAN	AACLEAN J8814	J8814	J8814 200 30	J8814 200 30 \$
8" DOUBLE ARMING BOLT	MACLEAN	J8868				200	30	
0" DOUBLE ARMING BOLT	MACLEAN	J8870				] 200	30	
2" DOUBLE ARMING BOLT	MACLEAN	28872	-			100	15	15 \$
BOLT 3/8 X 4.5"	ниввец	860412		MACLEAN	MACLEAN J8604-1/2	J8604-1/2	J8604-1/2 100 15	J8604-1/2 100 15 \$
;, ALLEY ARM, 7 FT.	ниввец	6984		MACLEAN	MACLEAN		25 4	25 4 \$ 4
ARM BRACE	MACLEAN	JA5526		HUBBELL		PSCAF626	PSCAF626 400 60	PSCAF626 400 60 \$
L SUSPENSION CLAMP	ниввест	ASC2	-			_	200 30	200   30   \$
IMBLEYE NUT	MACLEAN	0159f	-			50	8	8 \$
ALEYE NUT	HUBBELL	6502				P1092	P1092 200 30	P1092 200 30 \$
F LAG SCREW, PILOT POINT	COOPER	DF12L4				J8754TP	J8754TP 200 30	J8754TP 200 30 \$
3/16" FLAT WASHER, 11/16" HOLE	HUBBELL	6813		OWERLINE		1076	1076 600 90	1076 600
X 1/4" CURVED, 11/16" HOLE WASHER	нивветт				OSLYN J7128		J7128 100 15	J7128 100
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IT BLADE, 15 KV, 300 AMP, TYPE C OPEN	HUBBELL	T710133T				24	4	
IP OPEN CUTOUT, 15 KV POLYMER	HUBBELL	CP710114PB	l .			100	15	H
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TO SELINK	HUBBELL	MIOKA23				50		0 00
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140 AMP FUSELINK	нивветт					0>	50 8	
Hot I ine Clamps		M140KA23			-			
are Cimina		M140KA23				2		
	Meter Sockets  200 AMP UNDERGROUND  1.25" METER SOCKET HUB  2" METER SOCKET HUB  2" METER SOCKET HUB  2" METER SOCKET HUB  Bolts and Hardware 5/8" X 12" MACHINE BOLT 5/8" X 14" MACHINE BOLT 5/8" X 20" DOUBLE ARMING BOLT 5/8" X 20" DOUBLE ARMING BOLT 5/8" X 22" DOUBLE ARMING BOLT 5/8" X 22" DOUBLE ARMING BOLT 5/8" X 21" DOUBLE ARMING BOLT 5/8" X 21" ARMING BOLT 5/8" X 21" ARMING BOLT 5/8" Y 21" DOUBLE ARMING BOLT 5/8" X 21" ARMING BOLT 5/8" X 1/4" CURVED, 11/16" HOLE WASHER CUTOUT BLADE, 15 KV, 300 AMP, TYPE C OPEN 100 AMP FUSELINK 50 AMP FUSELINK 50 AMP FUSELINK 50 AMP FUSELINK 65 AMP FUSELINK 66 AMP FUSELINK 66 AMP FUSELINK 67 AMP FUSELINK 67 AMP FUSELINK 68 AMP FUSELINK	Construction Material And Supplies  Description  Description  MILBANK ROUND  MILBANK HUB EBOLT  EBOLT  ARMING BOLT  ARCLEAN  MACLEAN  MACLEAN  MACLEAN  MACLEAN  MACLEAN  HUBBELL  HUBBELL  WASHER, 11/16" HOLE  WASHER  WASHER  WASHER  WASHER  HUBBELL  HUBELL  HUBBELL  HUBBELL	AD         Manufacturer         Manufacturer No.           AD         MILBANK         U7021-RLTG-KK-RGE           ROUND         MILBANK         U9090-0           EET HUB         MILBANK         U7099-0           BE BOLT         MILBANK         A7515           HUBBELL         8812           BE BOLT         MACLEAN         J8868           ARMING BOLT         MACLEAN         J8868           ARMING BOLT         MACLEAN         J8870           ARMING BOLT         MACLEAN         J8872           4.5°         HUBBELL         860412           EM JETT         HUBBELL         860412           MACLEAN         J8870         J8872           ON CLAMP         HUBBELL         860412           MACLEAN         J8510         J8510           WASHER, 11/16" HOLE         HUBBELL         ASC2           UT         MACLEAN         J8510           MACLEAN         J8510         J8510           WASHER, 11/16" HOLE         HUBBELL         6802           SKY, 300 AMP, TYPE C OPEN         HUBBELL         G82312           TOUT, 15 KV POLYMER         HUBBELL         M105KA23           HUBBELL         M25KA23	Construction Material And Supplies         Manufacturer         Manufacturer No.         Alternate No.         Manufacturer No.         Alternate No.         Manufacturer No.         Manuf	Construction         Manufacturer No.         Alternate Manufacturer No.         Ma	Construction Material And Supplies         Manufacturer         Alternate Manufacturer No.         Alternate No.         Manufacturer No.         Alternate No.         Manufacturer No.         Alternate No.         Manufacturer No.         Alternate No.         Manufacturer No.	Construction Material And Supplies   Manufacturer No.   Manufacturer No.   Manufacturer No.   Alternate   Alternate	Construction Material And Supplies   Description   Manufacturer No.   Alternate   Altern

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آا	+			M3D-66R	HUBBELL	627 600A, 15KV HOOK STICK KNIFE SWITCH POLYMER
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4	$\vdash$			AA-105	AREA LIGHTING RES.	
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750						745 4 POLY RISER SOL 110 MIL WIRE - GROUND WIRE
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SHEET,	THE RESERVE	TOTAL PROPERTY.	STREET, STREET, ST			
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69	$\vdash$	5100	MACLEAN	GDE-700	CHANCE	
15	100 1			GDE5202	нивветт	┺
450	3000 4:			EHS038A	NATIONAL STRAND	738 3/8" GUY WIRE, H.D. GALV. "B" STR., 250FT COIL
150	1000 1:			EHS014A	NATIONAL STRAND	736 1/4" GUY WIRE, H.D. GALV. "B" STR., 500FT COIL
						Guy Wire and Anchors
00	50			KS10	HUBBELL	259   CONNECTOR, TRANSFORMER GROUND (TANK GROUND)
2				20 PM		
Stock		No.	Manufacturer	THE STATE OF THE S	THE STATE OF THE S	Unit#
Storm	Annual 15%	Alternate	Alternate	Ranisantan No	Manufacturer	Description

### ED-02-2020

## GENERAL LINE CONSTRUCTION MATERIAL DETAILED SPECIFICATIONS

### **BIDDER EXCEPTIONS:**

- 1. Page # NOTE Stordard packs apply when ordering NON-Stock items
- 2. Page #
- 3. Page #
- 4. Page #
- 5. Page #
- 6. Page #
- 7. Page #

Other comments: